



INDIAN COUNCIL FOR CULTURAL RELATIONS
AZAD BHAVAN, IP ESTATE, NEW DELHI – 110 002.

E-TENDER

Subject: **Quotations for sending of books to Regional Office ICCR, Kolkata.**

Indian Council for Cultural Relations, invites sealed quotations from the reputed organisations to carry out the job of sending a consignment of books from ICCR, New Delhi to Regional Office, Rabindranath Tagore Centre, 9A, Ho Chi Minh Sarani, Kolkata -700 071, WEST BENGAL.

The brief about the nature of work and terms & conditions are as under:-

1. About 4700 books have to be sent by train / road to the regional office, Kolkata.
2. Transit time should be mentioned.
3. Only normal rate for Packaging and Moving should be quoted and not the express rates.
4. Quoted rate should be inclusive of all taxes i.e. consolidated charges consisting of local transportation, packing, labour agency/ handling, Service Tax and all other component towards clearance of baggage etc.
5. Books will be sent from ICCR, New Delhi to Regional Office Rabindranath Tagore Centre, 9A, Ho Chi Minh Sarani, Kolkata -700 071 through the door to door service by shortest route.
6. The organizations may visit ICCR Library to assess the books to be sent to RO, Kolkata.

Tender No. ICCR/F./LIB/2018	
Important Dates	
Date of Publishing	28.01.2019 (1600 hrs)
Bid Document Download Start Date	28.01.2019 (1700 hrs)
Bid Submission Start Date	28.01.2019 (1700 hrs)
Bid Submission End Date	06.02.2019 (1600 hrs)
Date of Financial Bid Opening	06.02.2019 (1700 hrs)

The organizations fulfilling the above conditions may submit their best quote in sealed envelope to **Mr. H L Verma, Programme Director, Indian Council for Cultural Relations, Azad Bhavan, IP Estate, New Delhi – 110 002** latest by 06 February, 2019 at 1600 hours, super scribing the envelope “**Quotation for Library Section**”. Details can be viewed on ICCR e-Tender website: www.tenderwizard.com/ICCREPROC or our website www.iccr.gov.in.

Thanking You.

H L Verma ..

(H L Verma)

28.01.2019