



INDIAN COUNCIL FOR CULTURAL RELATIONS
AZAD BHAVAN, I.P. ESTATE, NEW DELHI-110002

Notice Inviting Quotation
(Through e-tendering mode only)

Indian Council for Cultural Relations invites online sealed quotation from eligible bidders for technical requirements (light, sound and stage set up) for organizing the "Celebration of ICCR Foundation Day on 9 April 2019 at ICCR, Azad Bhavan, I.P. Estate, New Delhi at 5.00 pm onwards. Groups will rehearse on 9 April 2019 at 11.00 am at ICCR, New Delhi. Hence, the stage set-up should be completed by 10.30 am on 9 April 2019. The venue will be provided at 9.00 am on 9 April 2019. The details of technical requirements for event, as per scope of work, are **attached at page number 2**.

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| 1. | Tender No. | ICCR/Coord./292/2019-20 |
| 2. | Date | 04/04/2019 |
| 3. | Name of the work | "Celebration of ICCR Foundation Day" |
| 4. | Date of tender publication & download | 04/04/2019 |
| 5. | Last Date and Time of E-submission of tender | 08/04/2019 at 1000 hours |
| 6. | Date and time of E-opening of Financial Bid | 08/04/2019 at 1030 hours |
| 7. | Estimated cost put to Tender (Approx.) | Rs. 80,000/- |
| 8. | Cost of BID Document | Zero |
| 9. | Earnest Money Deposit (EMD) | Rs. 10,000 |
| 10. | E-Tender Processing fee | As applicable |

Kindly quote the details with regard to the following :-

- (i) The Agency/Company must have experience of providing technical services for at least three such international cultural programmes of repute organized by Govt. Departments/Ministries during the last two years.
- (ii) The Agency/Company must submit an **Earnest Money Deposit of Rs. 10,000/- (Rupees ten thousand)** in the form of Demand draft/pay order in favour of ICCR, payable at New Delhi. The original DD/pay order EMD must be submitted to PD (ICD), ICCR, Room no. 31, Azad Bhavan by 10.00 am on 8/04/2019. Without EMD, the quotation will be rejected.
- (iii) No advance would be admissible. The bills will be settled as per Govt. norms.
- (iv) Total cost (inclusive of all taxes) must be mentioned in the quotation. In the absence of same, quotation will be rejected.
- (v) Adequate operation/technicians/manpower for set-up & coordination of the shows should be made available as per requirements. In case of any additional requirements, it has to be provided on demand.

ICCR reserves the right to reject any or all the quotation without assigning any reason and the decision of the ICCR shall be final and binding.

Details can be viewed on ICCR e-Tender website www.tenderwizard.com/ICCREPROC or our website www.iccr.gov.in

Minakshi Mishra
(Minakshi Mishra)
Director (Coordination)
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SCOPE OF WORK

TECHNICAL REQUIREMENTS

Date : 9 - March 2019
Venue : ICCR, Azad Bhavan, IP. Estate, New Delhi

SOUND – Complete sound equipment including PA system with Hi-power speakers, amplifiers, monitors, corded mikes, cordless mikes, foot mikes, podium mikes, in-far monitors, audio mixer, necessary cabling and other connected equipment

- 2 pair line array speaker
- 2 Pairs Base Speaker
- 4 nos. Stage Monitor
- 2 nos. professional CD Player
- 2 nos. EP to XLR Audio Cable
- 3 nos. Foot Microphone – Crown / Shure
- 1 nos. Digital Audio Mixer – Soundcraft/Yamaha
- 1 nos. Graphic Equaliser – BSS
- 2 nos. Podium mikes (for announcer)
- 6 nos. mikes (57 & 58 shure for six musicians) with small (5) & big (1) stands
- 1 no. color mike
- Laptop

LIGHT –

- 2 nos. 10ft. height truss tower for front lighting of the stage with black masking
- 12 nos. Par 64 (1000 watt)
- 12 nos. Led par
- Avolites lighting board
- Dimmer racks, clamps, cables, colour gels, 3 phase mains connection etc.
- For Landscape and General Lighting with Passage lighting at Azad Bhavan Building, Lawns, passages & other areas. Ambience Par 64 lights (50), LED Par (80) and Mirchi lights (100 pcs. - each with 20 meters)

STAGE

- Carpet with white sheet for musicians

Please note that sufficient number of qualified technicians and staff needs to be deputed to properly fix and run these equipments.
