

Indian Council for Cultural Relations  
Azad Bhavan, I.P. Estate  
New Delhi-110002.

SECTION-1  
(NOTICE INVITING TENDER)

F.No.Admn/2021-22

Dated: 06/06/2021

NOTICE INVITING TENDER

**SUBJECT:** Transport of unaccompanied baggage through Single Container-20Feet by Sea Route and air-freight charges upto 350 kgs. for the sectors Delhi/Port Louis and Delhi/Bangkok respectively.

The Indian Council for Cultural Relations [ICCR], Ministry of External Affairs, Govt. of India, I.P. Estate, New Delhi-110002 invites open bids from ICCR's empanelled Shipping & Clearing Agencies.

SCOPE OF WORK:

One of the main activities of the Council is to propagate and expand Indian Art, Culture & languages abroad through its Indian Cultural Centres established in various countries abroad. To maintain these Centres, ICCR is regularly deputing India-based Directors, Dy. Director and Teachers in various disciplines. All these India-based staff are entitled to take admissible house hold effects through Road/Sea & Air to their posting station abroad. Smt. Renu Sharma, PO (DGO) and Shri Sunder Singh Latwal, Assistant (Protocol) are being proceeding to Port Louis and Bangkok respectively as Programme Assistant at respective Cultural Centres for a period of three years. Both the officers are entitled to avail single container (20 ft.) to carry their unaccompanied by Sea route inclusive of air cargo of 350 kgs. of unaccompanied baggage consisting of house hold effect etc. from their residence to their posting station.

Accordingly, we have to invite sealed quotations for despatch of unaccompanied baggage of above officers by Sea Route by Single Container of 20 Feet for Delhi/Port Louis and Delhi/Bangkok respectively and airfreight charges upto 350 kgs. seperately on **Express freight charges including Lump sum consolidated charges** inclusive of local transportation, **Air Worthy Packing**, labor, insurance, agency/handling, GST, service tax and all other component towards clearance of baggage at Cargo etc. . Kindly note that **baggage should be packed in 15 ply thick card board boxes with laminated sheets, 1" Thermacol sheet and raped in bubal paper.** Boxes would also cover with laminated sheet and **Wight Gummy packing and tight with 4 plastic straps.** All this specifications should be shown in quotation letter failing which quotation would not be valid for further process. No other charges will be entertain beyond quoted rates during the settlement of bill.

You may like to examine the same carefully and, if you feel confident to meet our above requirements for high standard and time bound transporting facility, you may send your quotations with the assurances. However, in case of any damages of consignment during packing and transportation, the concerned agency would be held responsible and borne all the cost of damages.

Tender No.Admn/2021-22	Dated: 07/06/2021
Important Dates	
Date of publishing	07/06/2021 (11:00 hrs)
Bid Document Download Start Date	07/06/2021 (12:00 hrs)
Bid Submission Start Date	07/06/2021 (12:00 hrs)
Bid Submission End Date	11/06/2021 (12:00 hrs)
Date of Technical/Financial Bid Opening	11/06/2021 (12:00 hrs)

Bids shall be submitted in a sealed cover addressed to the undersigned, ICCR, Azad Bhavan, I.P. Estate, New Delhi-110002".

The Competent Authority reserves the right to reject any or all the bids without assigning any reason and the decision of the competent authority of the Indian Council for Cultural Relations shall be final and binding.

  
(Y.L. Rao)  
Director (Admn.)  
Tel : 011-23370831