



INDIAN COUNCIL FOR CULTURAL RELATIONS
AZAD BHAVAN, I.P. ESTATE, NEW DELHI-110002

Notice Inviting Quotation

Indian council for Cultural Relations invites sealed quotation from **eligible bidders** (empanelled with ICCR) for supply of technical requirements (light, sound, stage & other requirements) on turnkey basis for a cultural presentation Rajasthani Folk dance & music presented by Begam Batool & group "Basant" on Wednesday, 12 April 2023 at 6.00 pm at ICCR Auditorium, Azad Bhavan, I.P. Estate, New Delhi - 110002. The set-up should be completed by 1100 AM on 12 April 2023 for rehearsal & final show. The details of technical requirements for event, as per **scope of work**, are attached at **page number 4-5**. Please ensure that sound and light engineers are present during the rehearsals. For LED screening, the technical team should be able to project visuals and videos before the commencement and during the programme. The performance is also in recorded and live music which should be coordinated with the group properly during rehearsals. The programme should be on generator which is available at ICCR.

1.	Tender No.	ICD/292/FD/2023-24
2.	Date	06/04/2023
3.	Name of the work	Cultural Programme on the occasion of Foundation Day
4.	Last date and time of submission of tender	10/04/2023 at 1030 hours
5.	Date and time of opening of Financial Bid	10/04/2023 at 1100 hours

ICCR reserves the right to reject any or all the quotations without assigning any reason and the decision of the ICCR shall be final and binding.


(Amit Sahai Mathur)
 Programme Director (ICD)
 011-23370994



भारतीय सांस्कृतिक सम्बंध परिषद
आज़ाद भवन, इन्द्रप्रस्थ इस्टेट नई दिल्ली-110002
कोटेशन का आमंत्रण

भारतीय सांस्कृतिक सम्बंध परिषद द्वारा बेगम बातूल ओर उनके ग्रुप द्वारा राजस्थानी फोल्क डांस और म्यूजिक की प्रस्तुति के लिए तकनीकी व्यवस्था (प्रकाश, ध्वनि, स्टेज एवं अन्य आवश्यकताओं) के लिए टर्न-की (TURN KEY) के आधार पर (eligible bidders empanelled with ICCR) कोटेशन आमंत्रित कर रही है। यह कार्यक्रम **बुधवार, 12 अप्रैल 2023** साँय 6 बजे आई.सी.सी.आर. सभागार, आज़ाद भवन, आई.पी. स्टेट नई दिल्ली 110002 में किया जाना है। सेट-अप / तकनीकी कार्य की व्यवस्था 12 अप्रैल 2023 को सुबह 11:00 बजे तक पूरी की जानी है। कार्य के दायरे के अनुसार कार्यक्रम के लिए तकनीकी आवश्यकताओं का विवरण पृष्ठ संख्या 4-5 पर संलग्न हैं। तकनीकी सहायता हेतु रिहर्सल के द्वारन साउंड और लाइट इंजीनियर की उपस्थिती सुनिश्चित करनी होगी। ज्ञात हो यह कार्यक्रम record व live म्यूजिक दोनों में किया जाना है जिसकी जानकारी rehearsal के द्वारन कलाकारों से तकनीकी इंजीनियर को लेनी होगी। LED प्रॉजेक्टर के लिए विज्वल व विडियो के लिए तकनीकी सेवा प्रदान करनी है। यह कार्यक्रम आईसीसीआर में लगे generator पर होगा जिसकी तकनीकी व्यवस्था सुनिश्चित करनी होगी।

1.	निविदा संख्या	आई.सी.डी./292/FD/2023-24
2.	दिनांक	06/04/2023
3.	काम का नाम	स्थापना दिवस के अवसर पर सांस्कृतिक कार्यक्रम
4.	ई-कोटेशन जमा करने की अंतिम तिथि और समय	10/04/2023 - सुबह 10.30 बजे
5.	वितीय निविदा कोटेशन -ई)) खोलने की तिथि और समय	10/04/2023 - सुबह 11.00 बजे

आई. सी. सी. आर. किसी भी कारण के बिना किसी भी या सभी कोटेशन को अस्वीकार करने का अधिकार सुरक्षित रखता है और आई. सी. सी. आर. का निर्णय अंतिम और बाध्यकारी होगा।


(अमित सहाय माथुर)
कार्यक्रम निदेशक (आई.सी.डी.)
011-23370994

TERMS & CONDITION

- (i) The Agency must have in-house stock of technical equipments and professional personnels for immediate execution of any last minute requirements.
- (ii) Adequate qualified operation/technicians/manpower for set-up & coordination of the shows should be made available as per requirements. In case of any additional requirements, it has to be provided on demand.
- (iii) No advance would be admissible. The bills will be settled as per Govt. norms.
- (iv) All costs (inclusive of all taxes) with break-up as per item wise as per the Scope of work must be mentioned in the quotation. In the absence of same, quotation will be rejected.
- (v) EMA is advised to carefully read the scope of work and also to see the site of the event. The agency must check and include in their bid all necessary / actual charges payable for various services to be hired from the venue authorities.
- (vi) Quantity mentioned in the Scope of Work can be increased or decreased on site as per actual requirement and shall need to be supplied.
- (vii) If the EMA fails to complete the allotted work in stipulated time, ICCR shall have the right to get the incomplete work through any other agency and the cost accruing so shall be recovered from the EMA.
- (viii) Taxes will be deducted from bill as per the prevailing rules and act.
- (ix) Quotation should be unconditional. In case of any condition, the bid shall be treated as disqualified.
- (x) The right to select or reject any or all the Quotation without assigning any reason there of rests with the ICCR.
- (xi) If any accident / loss occurs due to any unforeseen reason, ICCR will not be responsible for any liability or compensation to EMA.

SCOPE OF WORK

TECHNICAL REQUIREMENTS

S.No.	Requirements	Amount
1	<p>Full sound system with adequate P.A. speakers, four stage monitors / foldbacks, amplifiers, graphic, equalizer etc. for 250 pax</p> <p>LIGHT, SOUND AND TRUSS</p> <ul style="list-style-type: none"> • Sound engineer & Light designer • 2 pair line array speaker – D&B/RCF/JBL • 1 Pairs Base Speaker – D&B/RCF/JBL • 6 Nos. Stage Monitor - D&B/RCF/JBL • 2 no. Podium Microphone – AKG/Shure • 10 nos. Microphone on stands (SHURE 57 or SHURE 58) (big & small stand) • 2 nos. Cordless Handheld Microphone-Shure-Senheisher • 1 nos. professional CD Player – Sony /Panasonic/ Denon & Double MP3 C.D. Player, Laptop, USB, Pen drive • 4 nos. EP to XLR Audio Cable • 1 no. digital audio mixer – Soundcraft / Yamaha • Necessary wires cables splitters and all supporting hardware • 24 nos. LED colour changers • 4 nos. frasenal spots • 12 nos. Par 64 light • 1 no. Avolite panel • Electronic Dimmer • 10 nos. cable managers • 4 moving head (sharpy) • Necessary wires cables splitters and all supporting hardware • Aluminium Truss (400mm) • 2 nos. T-Truss 8ft. Height for sides (as per the requirements at ICCR Auditorium) • Adequate black cloth to Cover truss pillars • Light & sound consol with black masking • 6 nos. Chairs without armrests with black cover 	
2.	<p>LED – SIZE 18x10 ft. with 4 inch rizer (with all equipments i.e. programemer, laptop, switcher, wire etc.)</p>	
3.	<p>STAGE PLAN – as per page 5 drawn</p>	
4.	<p>Please reconcile the sound requirement submitted by artists at Page 5 to fulfill the sound requirements</p>	
5.	<p>Generator of ICCR will be used in case of power failure. However, UPS of appropriate size based on technical requirements (may be 30 kw) to be installed to fill the gap of changeover of electricity for uninterrupted power supply.</p>	

Technical rider for the group "Bassant" of Mrs. Begam Batool

1. Mrs. Begam Batool : 1 SM58 microphone on small stand,
2. Anwar Hussain : 1 SM58 microphone on small stand,
3. Singer with Harmonium : 2 SM58 on 2 small stands,
4. Sarangi : 1 SM58 on a small stand,
5. Tabla : 2 SM57 on 2 small stands,
6. Nagaara : 1 SM58 microphone on small stand,
7. Dholak : 2 microphones SM57 on 2 small stands,
8. Kartal + Voice : 1 SM58 on big stand,

Stage : According to the stage plan

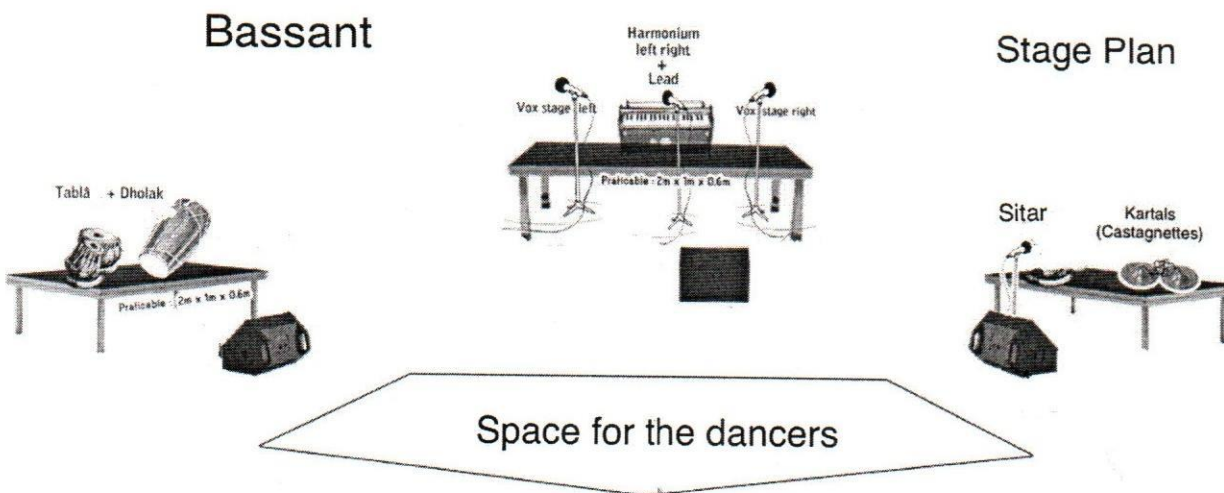
3 risers with carpet (40 cm height with 2 x 4 meters each) on the stage for the musicians to sit on it.

4 monitors for musicians & 2 monitors for dancers.

Anwar Hussain

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NB: GUIDELINES FOR PREVENTION OF COVID 19

- Fulfilment of all Guidelines for prevention of COVID-19 issued from time to time by various departments of the Government of India & the State Government of Delhi.
- Sufficient number of face masks, sanitizer, disinfection of bags, temperature scanner at entry points, and any other requirement for prevention of COVID-19.

Please note that sufficient number of qualified technicians and staff (proof & uniform) needs to be deputed to properly fix and run these equipments during programmes & rehearsals.
