



**INDIAN COUNCIL FOR CULTURAL RELATIONS**  
**AZAD BHAVAN, I.P. ESTATE, NEW DELHI-110002**

20/03/2023

**Notice Inviting Quotation**

Indian council for Cultural Relations invites sealed quotation from **eligible bidders** (empanelled with ICCR) for supply of technical requirements (light, sound & other requirements) on turnkey basis for a cultural presentation "Su-Shakti Production" by Ms. Jayaprabha Menon on Saturday, 25 March 2023 at Sushma Swaraj Bhavan, Chanakyapuri, New Delhi at 10.00 AM. The set-up should be completed by 02.00 PM on 24 March 2023 for rehearsal & final show. The details of technical requirements for event, as per **scope of work**, are attached at **page number 4-5**. Please ensure that sound and light engineers are present during the rehearsals.

1.	Tender No.	ICD/292/EASA/2022-23
2.	Date	20/03/2023
3.	Name of the work	Cultural Programme "Su-Shakti Production"
4.	Last date and time of submission of tender	22/03/2023 at 1300 hours
5.	Date and time of opening of Financial Bid	22/03/2023 at 1430 hours

ICCR reserves the right to reject any or all the quotations without assigning any reason and the decision of the ICCR shall be final and binding.

  
 (Amit Sahai Mathur)  
 Programme Director (ICD)  
 011-23370994



भारतीय सांस्कृतिक सम्बंध परिषद  
आज़ाद भवन, इन्द्रप्रस्थ इस्टेट नई दिल्ली-110002

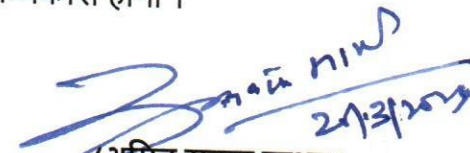
20/03/2023

कोटेशन का आमंत्रण

भारतीय सांस्कृतिक सम्बंध परिषद द्वारा सांस्कृतिक कार्यक्रम "सु-शक्ति" की प्रस्तुति के लिए तकनीकी व्यवस्था (प्रकाश, ध्वनि, स्टेज एवं अन्य आवश्यकताओं) के लिए टर्न-की (TURN KEY) के आधार पर (eligible bidders empanelled with ICCR) से कोटेशन आमंत्रित कर रही है। यह कार्यक्रम **शनिवार, 25 मार्च 2023** सुबह 10.00 बजे सुषमा स्वराज भवन, चाणक्यपुरी, नई दिल्ली में किया जाना है। ज्ञात हो कि कार्यक्रम कि रिहर्सल 24 मार्च 2023 को अपराह्न 02.00 बजे सुषमा स्वराज भवन में होनी है और इस समय तक तकनीकी कार्य पूर्ण हो जाना आवश्यक है। अतः सेट-अप / तकनीकी कार्य व्यवस्था 24 मार्च 2023 को दोपहर 02.00 बजे तक पूरी की जानी है। कार्य के दायरे के अनुसार कार्यक्रम के लिए तकनीकी आवश्यकताओं का विवरण पृष्ठ संख्या 4-5 पर संलग्न हैं। तकनीकी सहायता हेतु रिहर्सल के समय साउंड और लाइट इंजीनियर की उपस्थिति सुनिश्चित करनी होगी।

1.	निविदा संख्या	आई.डी.सी./292/EASA/2022-23
2.	दिनांक	20/03/2023
3.	काम का नाम	कल्चरल प्रोग्राम "सु-शक्ति प्रॉडक्शन"
4.	ई-कोटेशन जमा करने की अंतिम तिथि और समय	22/02/2023 - सुबह 13.00 बजे
5.	वित्तीय निविदा कोटेशन -ई)) खोलने की तिथि और समय	22/02/2023 - सुबह 14.30 बजे

आई. सी. सी. आर. किसी भी कारण के बिना किसी भी या सभी कोटेशन को अस्वीकार करने का अधिकार सुरक्षित रखता है और आई. सी. सी. आर. का निर्णय अंतिम और बाध्यकारी होगा।

  
(अमित सहाय माथुर)  
कार्यक्रम निदेशक (आई.सी.डी.)  
011-23370994



### TERMS & CONDITION

- (i) The Agency must have in-house stock of technical equipments and professional personnels for immediate execution of any last minute requirements.
- (ii) Adequate qualified operation/technicians/manpower for set-up & coordination of the shows should be made available as per requirements. In case of any additional requirements, it has to be provided on demand.
- (iii) No advance would be admissible. The bills will be settled as per Govt. norms.
- (iv) All costs (inclusive of all taxes) with break-up as per item wise as per the Scope of work must be mentioned in the quotation. In the absence of same, quotation will be rejected.
- (v) EMA is advised to carefully read the scope of work and also to see the site of the event. The agency must check and include in their bid all necessary / actual charges payable for various services to be hired from the venue authorities.
- (vi) Quantity mentioned in the Scope of Work can be increased or decreased on site as per actual requirement and shall need to be supplied.
- (vii) If the EMA fails to complete the allotted work in stipulated time, ICCR shall have the right to get the incomplete work through any other agency and the cost accruing so shall be recovered from the EMA.
- (viii) Taxes will be deducted from bill as per the prevailing rules and act.
- (ix) Quotation should be unconditional. In case of any condition, the bid shall be treated as disqualified.
- (x) The right to select or reject any or all the Quotation without assigning any reason there of rests with the ICCR.
- (xi) If any accident / loss occurs due to any unforeseen reason, ICCR will not be responsible for any liability or compensation to EMA.

**SCOPE OF WORK****TECHNICAL REQUIREMENTS**

S.No.	Requirements	Amount
1.	<p>Full sound system with adequate P.A. speakers, four stage monitors / foldbacks, amplifiers, graphic, equalizer etc. for 250 pax</p> <p><b><u>SOUND :</u></b></p> <ul style="list-style-type: none"> <li>• Sound engineer</li> <li>• 3 pair line array speaker – D&amp;B/RCF/JBL</li> <li>• 1 Pairs Base Speaker – D&amp;B/RCF/JBL</li> <li>• 6 Nos. Stage Monitor - D&amp;B/RCF/JBL</li> <li>• 4 no. Podium Microphone – AKG/Shure</li> <li>• 4 nos. foot mike</li> <li>• 2 nos. Cordless Handheld Microphone-Shure-Senheisher</li> <li>• 2 nos. professional CD Player – Sony /Panasonic/ Denon &amp; Double MP3 C.D. Player, USB, Pen drive</li> <li>• 1 no. graphic equiliser- BSS</li> <li>• 200 Mtr. 3 phase main cable for connection for panel board at SSB.</li> <li>• Laptop</li> <li>• 1 no. digital audio mixer – Soundcraft / Yamaha Necessary wires cables splitters and all supporting hardware.</li> <li>• Light &amp; Sound consol with black masking</li> </ul>	Rs.
2.	<p><b><u>LIGHT</u></b> <b>&amp; Light designer</b></p> <ul style="list-style-type: none"> <li>• Par 64 cp 61 - 16 Nos.</li> <li>• Par 64 cp 62 - 12 Nos.</li> <li>• Frsnl 1000 watt - 16 Nos.</li> <li>• Led par - 24 Nos.</li> <li>• Profile 50 degree with iris hpl 750/1000 – 8 Nos.</li> <li>• Pc (plan convex 1000 watt) – 6 Nos.</li> <li>• Haze machine oil based silent - 2 Nos.</li> <li>• Avolite pearl desk - 01 Nos.</li> <li>• Dimmer lite putter / rgb 24 channel, each load-4k/w</li> <li>• Gel paper – 206 ,117, 226</li> <li>• Foot light base stand - 10 Nos.</li> <li>• Sharppy - 6 Nos.</li> <li>• 200 Mtr. 3 phase main cable for connection for panel board at SSB.</li> </ul>	Rs.



	<ul style="list-style-type: none"> <li>• Avolites lighting board</li> <li>• Necessary wires cables splitters and all supporting hardware</li> </ul>	
3.	<p><b><u>TRUSS</u></b></p> <ul style="list-style-type: none"> <li>• Aluminium Truss (400mm) 2 No. 12 foot height truss tower made out of aluminium for front lighting of the satge with black masking</li> <li>• 2 nos.T-Truss 8ft. made out of aluminium for light in wings with black masking Height for sides</li> </ul>	Rs.
4.	<p><b><u>STAGE:</u></b></p> <ul style="list-style-type: none"> <li>• 4 No. wings made out of wooden frame &amp; glazed cotton Cloth black cover of size :10 x 10ft.</li> <li>• 2 No. black masking size black cover size 15x15 ft</li> </ul>	Rs.
5.	<p><b><u>GREEN ROOM</u></b></p> <ul style="list-style-type: none"> <li>• 3 long mirror</li> <li>• 9 hanger stand</li> <li>• Iron with board – 1 Nos.</li> </ul>	Rs.
6.	<p><b><u>RIZER:</u></b></p> <ul style="list-style-type: none"> <li>• 1 platform size 16 ft length .x 4 ft wide X 1.5 ftf. Height with 3 step with black masking</li> <li>• 2 platform size 4 ft. wide x 8 ft. length x 1 ft. height with black masking</li> </ul>	Rs.
	<b>Total</b>	<b>Rs.</b>

#### **NB: GUIDELINES FOR PREVENTION OF COVID 19**

- Fulfilment of all Guidelines for prevention of COVID-19 issued from time to time by various departments of the Government of India & the State Government of Delhi.
- Sufficient number of face masks, sanitizer, disinfection of bags, temperature scanner at entry points, and any other requirement for prevention of COVID-19.

**Please note that sufficient number of qualified technicians and staff (proof & uniform) needs to be deputed to properly fix and run these equipments during programmes & rehearsals.**

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