



**INDIAN COUNCIL FOR CULTURAL RELATIONS**  
**AZAD BHAVAN, I.P. ESTATE, NEW DELHI-110002**

**Notice Inviting Quotation**

Indian council for Cultural Relations invites online / sealed quotation from **eligible bidders** (empanelled with ICCR) for various requirements for technical requirements (light, sound, video recording etc.) on turn key basis for a presentation by the Tbilisi Akhmeteli State Drama Theatre from Georgia on Wednesday, 7 September, 2022 at Hindu College, M6M6+PCJ, Sudhir Bose Marg, University Enclave, Delhi, 110007. The stage set-up should be completed by 1100 AM on 7 September, 2022. **It is necessary to visit Auditorium of Hindu College which has been renovated recently.** The details of technical requirements for event, as per **scope of work**, are attached at **page number 4 to 6.**

1.	Tender No.	ICD/292/Georgia/2022-23
2.	Date	18/08/2022
3.	Name of the work	Theatrical presentation by Tbilisi Akhmeteli State Drama Theatre from Georgia
4.	Date & time of tender publication & download	18/08/2022 at 1700 hours
5.	Last date and time of E-submission of tender	23/08/2022 at 1100 hours
6.	Date and time of E-opening of Financial Bid	23/08/2022 at 11.30 hours
7.	Estimated cost put to Tender (Approx.)	Rs. 90,000/-
8.	Cost of BID Document	Zero
9.	E-Tender Processing fee	As applicable

ICCR reserves the right to reject any or all the quotations without assigning any reason and the decision of the ICCR shall be final and binding.

  
**(Amit Sahai Mathur)**  
 Prog. Director (ICD)  
 011-23370994




भारतीय सांस्कृतिक सम्बंध परिषद  
आज़ाद भवन, इन्द्रप्रस्थ इस्टेट नई दिल्ली-110002  
कोटेशन का आमंत्रण (केवल ई-टेंडरिंग मोड के माध्यम से)

भारतीय सांस्कृतिक सम्बंध परिषद द्वारा जॉर्जिया के त्बिलिसी अखमेटेली स्टेट ड्रामा थिएटर द्वारा एक प्रस्तुति के लिए तकनीकी आवश्यकताओं (प्रकाश, ध्वनि, वीडियो रिकॉर्डिंग, आदि), के लिए टर्न की आधार पर (**eligible bidders empanelled with ICCR**) कोटेशन आमंत्रित कर रहा है जो कि बुधवार, 7 सितंबर, 2022 को हिंदू कॉलेज, एम6एम6+पीसीजे, सुधीर बोस मार्ग, यूनिवर्सिटी एन्वलेव, दिल्ली, 110007 में किया जाना है। स्टेज सेट-अप / तकनीकी कार्य की व्यवस्था 7 सितंबर, 2022 को सुबह 11:00 बजे तक पूरी की जानी चाहिए। **हिंदू कॉलेज के सभागार का दौरा करना आवश्यक है** जिसे हाल ही में पुनर्निर्मित किया गया है। कार्य के दायरे के अनुसार कार्यक्रम के लिए तकनीकी आवश्यकताओं का विवरण, पृष्ठ संख्या 4 से 6 पर संलग्न हैं।

1.	निविदा संख्या	आई.सी.डी./292/जोरजिया/2022-23
2.	दिनांक	18/08/2022
3.	काम का नाम	जॉर्जिया के त्बिलिसी अखमेटेली स्टेट ड्रामा थिएटर द्वारा एक प्रस्तुति
4.	कोटेशन प्रकाशित करने और डाउनलोड करने की तिथि और समय	18/08/2022 - सांय 05.00 बजे
5.	ई-कोटेशन जमा करने की अंतिम तिथि और समय	23/08/2022 - सुबह 11.00 बजे
6.	वित्तीय निविदा (ई- कोटेशन) खोलने की तिथि और समय	23/08/2022 - सुबह 11.30 बजे
7.	निविदा की अनुमानित लागत (अनुमानित)	रु. 90,000/-
8.	बी.आई.डी दस्तावेज की लागत	शून्य
9.	ई-टेंडर प्रोसेसिंग शुल्क	जैसा लागू हो

आई. सी. सी. आर. किसी भी कारण के बिना किसी भी या सभी कोटेशन को अस्वीकार करने का अधिकार सुरक्षित रखता है और आई. सी. सी. आर. का निर्णय अंतिम और बाध्यकारी होगा।

  
(अमित सहाय माथुर)  
कार्यक्रम निदेशक (आई.सी.डी.)  
011-23370994



### **TERMS & CONDITION**

- (i) The Agency must have in-house stock of technical equipments and professional personnels for immediate execution of any last minute requirements.
- (ii) Adequate qualified operation/technicians/manpower for set-up & coordination of the shows should be made available as per requirements. In case of any additional requirements, it has to be provided on demand.
- (iii) No advance would be admissible. The bills will be settled as per Govt. norms.
- (iv) All costs (inclusive of all taxes) with break-up as per item wise as per the Scope of work must be mentioned in the quotation. In the absence of same, quotation will be rejected.
- (v) EMA is advised to carefully read the scope of work and also to see the site of the event. The agency must check and include in their bid all necessary / actual charges payable for various services to be hired from the venue authorities.
- (vi) Quantity mentioned in the Scope of Work can be increased or decreased on site as per actual requirement and shall need to be supplied.
- (vii) If the EMA fails to complete the allotted work in stipulated time, ICCR shall have the right to get the incomplete work through any other agency and the cost accruing so shall be recovered from the EMA.
- (viii) Taxes will be deducted from bill as per the prevailing rules and act.
- (ix) Quotation should be unconditional. In case of any condition, the bid shall be treated as disqualified.
- (x) The right to select or reject any or all the Quotation without assigning any reason there of rests with the ICCR.
- (xi) If any accident / loss occurs due to any unforeseen reason, ICCR will not be responsible for any liability or compensation to EMA.

## SCOPE OF WORK

### TECHNICAL REQUIREMENTS FOR 7 SEPTEMBER, 2022 AT HINDU COLLEGE UNIVERSITY ENCLAVE, DELHI-110007

#### SOUND

Full sound system with adequate P.A. speakers, four stage monitors / foldbacks, amplifiers, graphic, equalizer etc. for 500 pax

- **Sound engineer**
- 2 pair line array speaker – D&B/RCF/JBL
- 1 Pairs Base Speaker – D&B/RCF/JBL
- 4 Nos. Stage Monitor - D&B/RCF/JBL
- 2 nos. Podium Microphone – AKG/Shure
- 2 nos. Cordless Handheld Microphone-Shure-Senheisher
- 1 nos. professional CD Player – Sony /Panasonic/ Denon & Double MP3 C.D. Player, Laptop, USB, Pen drive
- 4 nos. EP to XLR Audio Cable
- 1 no. digital audio mixer – Soundcraft / Yamaha
- 2 nos. foot mike
- 100 mtrs 3 phase main cable main for connection from panel board

#### LIGHT

- **Light designer**
- 16 nos. LED colour changers
- 6 nos. profiles
- 8 nos. frasnal spots
- 8 nos. Par 64 light WARM LED PAR
- 1 no. Avolite panel
- Electronic Dimmer
- 2 nos. haze machine
- 10 nos. cable managers
- Necessary wires cables splitters and all supporting hardware

#### TRUSS - Aluminium Truss (400mm)

- 4 nos. T-Truss 10ft. H for sides
- Adequate black cloth to Cover truss pillars
- Light & sound consol with black masking

THE SPECIAL REQUIREMENT RECEIVED FROM GEORGIA THEATRE GROUP IS PLACED BELOW: PLEASE NOTE THAT THESE REQUIREMENTS ARE ADDED IN THE ABOVE TECH RIDER.



**ETC Source Four 26° Profile - 1**



**Source Four PARNet - 4**



**EUROLITE PC SPOT 1000W - 2**



**par64 1000W- 7**

Mixer – 1

Speaker – 4

Aux Cable – 1

Laptop – 1

Sound Card – 1



**VIDEO/PHOTO**

- Digital still photography single - (with 2 set DVD/Pen Drive)
- Digital Video photography single – 2 set DVD/Pen Drive

**GUIDELINES FOR PREVENTION OF COVID 19**

- Fulfilment of all Guidelines for prevention of COVID-19 issued from time to time by various departments of the Government of India & the State Government of Delhi.
- Sufficient number of face masks, sanitizer, disinfection of bags, temperature scanner at entry points, and any other requirement for prevention of COVID-19.

**NOTE :**

- Please note that sufficient number of qualified technicians and staff (proof & uniform) needs to be deputed to properly fix and run these equipments during programmes & rehearsals.**
- It is necessary to visit auditorium of Hindu College which has been renovated recently.**
- All necessary accessories/attachments of equipment shall be provided by the bidder.**

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