



INDIAN COUNCIL FOR CULTURAL RELATIONS
AZAD BHAVAN, I.P. ESTATE, NEW DELHI-110002

Notice Inviting Quotation

Indian council for Cultural Relations invites online / sealed quotation from **eligible bidders** (empanelled with ICCR) for various requirements for technical requirements (light, sound & other requirements) on turn key basis for a presentation by the Cultural group from Trinidad & Tobago with Indian artists on Friday, 2 September 2022 at ICCR Auditorium, Azad Bhavan, I.P. Estate, New Delhi - 110002. The Set-up should be completed by 1100 AM on 1 September, 2022 for rehearsal & final show on 2 September 2022. The details of technical requirements for event, as per **scope of work**, are attached at **page number 4 and 5**.

1.	Tender No.	ICD/292/Trinidad & Tobago/2022-23
2.	Date	25/08/2022
3.	Name of the work	Cultural performance by T&T group and Indian artists
4.	Date & time of tender publication & download	25/08/2022 at 1630 hours
5.	Last date and time of E-submission of tender	29/08/2022 at 1100 hours
6.	Date and time of E-opening of Financial Bid	29/08/2022 at 11.30 hours
7.	Estimated cost put to Tender (Approx.)	Rs. 1,00,000/-
8.	Cost of BID Document	Zero
9.	E-Tender Processing fee	As applicable

ICCR reserves the right to reject any or all the quotations without assigning any reason and the decision of the ICCR shall be final and binding.


(Amit Sahai Mathur)
 Prog. Director (ICD)
 011-23370994



भारतीय सांस्कृतिक सम्बंध परिषद
आज़ाद भवन, इन्द्रप्रस्थ इस्टेट नई दिल्ली-110002
कोटेशन का आमंत्रण (केवल ई-टेंडरिंग मोड के माध्यम से)

भारतीय सांस्कृतिक सम्बंध परिषद द्वारा त्रिनिदाद एंड टोबागो और भारत के कलाकारों द्वारा एक प्रस्तुति के लिए तकनीकी आवश्यकताओं (प्रकाश, ध्वनि और दूसरी आवश्यकताएँ), के लिए टर्न की आधार पर (**eligible bidders empanelled with ICCR**) कोटेशन आमंत्रित कर रहा है जो कि शुक्रवार, 2 सितंबर, 2022 को आई.सी.सी.आर. सभागार, आज़ाद भवन, आई.पी. स्टेट नई दिल्ली 110007 में किया जाना है। सेट-अप / तकनीकी कार्य की व्यवस्था 1 सितंबर, 2022 को सुबह 11:00 बजे तक पूरी की जानी चाहिए। दोनों ग्रुप 1 सितंबर 2022 को अभ्यास और 2 सितंबर को फ़ाइनल प्रोग्राम करेंगे। कार्य के दायरे के अनुसार कार्यक्रम के लिए तकनीकी आवश्यकताओं का विवरण पृष्ठ संख्या 4 से 5 पर संलग्न हैं।

1.	निविदा संख्या	आई.डी.सी./292/त्रिनिदाद एंड टोबागो/20 23-22
2.	दिनांक	25/08/2022
3.	काम का नाम	टी. एंड टी. और भारत के कलाकारों द्वारा एक प्रस्तुति
4.	कोटेशन प्रकाशित करने और डाउनलोड करने की तिथि और समय	25/08/2022 - सांय 05.00 बजे
5.	ई-कोटेशन जमा करने की अंतिम तिथि और समय	29/08/2022 - सुबह 11.00 बजे
6.	वितीय निविदा कोटेशन -ई)) खोलने की तिथि और समय	29/08/2022 - सुबह 11.30 बजे
7.	निविदा की अनुमानित लागत (अनुमानित)	रु .1,00,000/-
8.	बी.आई.डी दस्तावेज की लागत	शून्य
9.	ईटेंडर प्रोसेसिंग शुल्क-	जैसा लागू हो

आई. सी. सी. आर. किसी भी कारण के बिना किसी भी या सभी कोटेशन को अस्वीकार करने का अधिकार सुरक्षित रखता है और आई. सी. सी. आर. का निर्णय अंतिम और बाध्यकारी होगा।


 (अमित सहाय माथुर)
 कार्यक्रम निदेशक (आई.सी.डी.)
 011-23370994

TERMS & CONDITION

- (i) The Agency must have in-house stock of technical equipments and professional personnels for immediate execution of any last minute requirements.
- (ii) Adequate qualified operation/technicians/manpower for set-up & coordination of the shows should be made available as per requirements. In case of any additional requirements, it has to be provided on demand.
- (iii) No advance would be admissible. The bills will be settled as per Govt. norms.
- (iv) All costs (inclusive of all taxes) with break-up as per item wise as per the Scope of work must be mentioned in the quotation. In the absence of same, quotation will be rejected.
- (v) EMA is advised to carefully read the scope of work and also to see the site of the event. The agency must check and include in their bid all necessary / actual charges payable for various services to be hired from the venue authorities.
- (vi) Quantity mentioned in the Scope of Work can be increased or decreased on site as per actual requirement and shall need to be supplied.
- (vii) If the EMA fails to complete the allotted work in stipulated time, ICCR shall have the right to get the incomplete work through any other agency and the cost accruing so shall be recovered from the EMA.
- (viii) Taxes will be deducted from bill as per the prevailing rules and act.
- (ix) Quotation should be unconditional. In case of any condition, the bid shall be treated as disqualified.
- (x) The right to select or reject any or all the Quotation without assigning any reason there of rests with the ICCR.
- (xi) If any accident / loss occurs due to any unforeseen reason, ICCR will not be responsible for any liability or compensation to EMA.

SCOPE OF WORK

TECHNICAL REQUIREMENTS

Full sound system with adequate P.A. speakers, four stage monitors / foldbacks, amplifiers, graphic, equalizer etc. for 500 pax

- **Sound engineer & Light designer**
- 2 pair line array speaker – D&B/RCF/JBL
- 1 Pairs Base Speaker – D&B/RCF/JBL
- 4 Nos. Stage Monitor - D&B/RCF/JBL
- 2 nos. Podium Microphone – AKG/Shure
- 2 nos. Cordless Handheld Microphone-Shure-Senheisher
- 1 nos. professional CD Player – Sony /Panasonic/ Denon & Double MP3 C.D. Player, Laptop, USB, Pen drive
- 4 nos. EP to XLR Audio Cable
- 1 no. digital audio mixer – Soundcraft / Yamaha
- 2 nos. foot mike
- Necessary wires cables splitters and all supporting hardware
- sound consol with black masking
- 6 nos. LED light
- 2 nos. side fill
- 2 nos. smoke machine
- **1 no. Projector (Luminous 8000)**

The requirements are on turn key basis with sound engineer & light engineer. Lights are available in ICCR auditorium where has to be managed by light designer provided by the vendor.

GUIDELINES FOR PREVENTION OF COVID 19 (only 2 September 2022)

- Fulfilment of all Guidelines for prevention of COVID-19 issued from time to time by various departments of the Government of India & the State Government of Delhi.
- Sufficient number of face masks, sanitizer, disinfection of bags, temperature scanner at entry points, and any other requirement for prevention of COVID-19.

Please note that sufficient number of qualified technicians and staff (proof & uniform) needs to be deputed to properly fix and run these equipments during programmes & rehearsals.

THE SPECIAL REQUIREMENT RECEIVED FROM TRINIDAD & TOBAGO GROUP IS PLACED BELOW:

SOUND SYSTEM:

KEYBOARD (Geiron Mang)

- 1 x Yamaha Motif ES or XS 6 (61 Key) - to be supplied
- 1x Keyboard Stand (2 tier) - to be supplied
- 2 x Line Inputs (Direct Boxes)
- 1 x Monitor Mix

AUDIO SAMPLING (Geiron Mang).

- 2x Line Inputs (Direct Boxes)
- 1 x Monitor Mix

STEELPAN (Johann Chuckaree)

- 1x Instrument Microphone (Shure SM57 or similar)
- 1 x Wireless Vocal Mic (Shure SM58 or similar)
- 2x Microphone Stand
- 1 x Monitor Mix

VOCALISTS:

1. Neval Chatelal
 - 1 x Wireless Vocal Mic (Shure SM58 or similar)
 - 1 x Microphone Stand
2. Savita Singh
 - 1 x Wireless Vocal Mic (Shure SM58 or similar)
 - 1 x Microphone Stand
3. Terry Gairai
 - 1 x Wireless Vocal Mic (Shure SM58 or similar)
 - 1x Microphone Stand
4. Roger George
 - 1 x Wireless Vocal Mic (Shure SM58 or similar)
 - 1x Microphone Stand
 - 1 x Monitor Mix (to be used for all vocalists)