

**Indian Council for Cultural Relations**  
**Azad Bhavan, I.P. Estate, New Delhi-110002.**

**SECTION-1**  
**(NOTICE INVITING TENDER)**

F.No.ICC/Teachers/2021-22

Dated: 21.04.2022

**NOTICE INVITING QUOTATION**

**SUBJECT: Transport of unaccompanied baggage weighing upto 200/400 kgs. by air/sea freight.**

The Indian Council for Cultural Relations [ICCR], Ministry of External Affairs, Govt. of India, I.P. Estate, New Delhi-110002 invites open bids from ICCR's empanelled Shipping & Clearing Agencies.

**SCOPE OF WORK:**

One of the main activities of the Council is to propagate and expand Indian Art, Culture & languages abroad through its Indian Cultural Centres established in various countries abroad. To maintain these Centres, ICCR is regularly deputing India-based Teachers in various disciplines. All these India-based staff is entitled to take admissible house hold effects through Road/Sea & Air to their posting station abroad. They are eligible to take house hold effects upto 200 kgs by air cargo and upto 400 by sea cargo for which sealed quotations are invited for **Express freight charges under the above weight categories** along with lump sum consolidated charges inclusive of local transportation, **Air Worthy Packing**, labour, insurance, agency/handling, GST, service tax and all other component towards clearance of baggage at Cargo etc. in above weight category. Kindly note that baggage **should be packed in 15 ply thick card board boxes** with laminated sheets, 1" Thermacol sheet and wrapped in bubal paper. Boxes would also cover with laminated sheet and Wight Gunny packing and tight with 4 plastic straps. All this specifications should be shown in quotation letter failing which quotation would not be valid for further process. No other charges will be entertained beyond quoted rates during the settlement of bill. Proper packing as specified above/required for the **item(s)** needs to ensure by the agency. **Any loss of item(s) / damage to the house hold item(s), the transporting agency will be held responsible and the payment will be deducted from them while settling their bill.** Please note that the payment will only be released after the confirmation received from the Missions abroad.

**QUOTATIONS ARE INVITED FOR THE FOLLOWING DESTINATIONS :-**

<b><u>Destination</u></b>	<b><u>Air-freight per kg &amp; Sea-freight per Kg</u></b>	<b><u>Other charges per kg</u></b>
Delhi - Seoul		
Kurushetra – Port of Spain		
Delhi – Muscat		
Pune – Bucharest		

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You may like to examine the same carefully and, if you feel confident to meet our above requirements for high standard and time bound transporting facility, you may send your quotations with the assurances.

Tender No.ICC/Teachers/2021-22	Dated: 21/04/2022
Important Dates	
Date of publishing	21.04.2022 (1700 hrs)
Bid Document Download Start Date	21.04.2022 (1730 hrs)
Bid Submission Start Date	26.04.2022 (1400 hrs)
Bid Submission End Date	28.04.2022 (11:00 hrs)
Date of Technical/Financial Bid Opening	28.04.2022 (14:30 hrs)

Bids shall be submitted in a sealed cover addressed to the undersigned, ICCR, Azad Bhavan, I.P. Estate, New Delhi-110002”.

The Competent Authority reserves the right to reject any or all the bids without assigning any reason and the decision of the competent authority of the Indian Council for Cultural Relations shall be final and binding.

  
(D.S. Rawat)  
Sr. Programme Director (ICC)  
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