



INDIAN COUNCIL FOR CULTURAL RELATIONS
AZAD BHAVAN, IP ESTATE, NEW DELHI-110002

No.Admn/176/Dep./2019

29 April, 2019

**Sub: Filling up one post of Programme Officer(A/cs) in ICCR
on deputation basis**

ICCR is an autonomous body administratively attached to the Ministry of External Affairs, Government of India. The Council requires the services of suitable officers on deputation for filling up the post of Programme Officer(A/cs) in PB-3 5400 Grade Pay/Level 10 to be posted in ICCR Headquarters at New Delhi initially for a period of one year extendable upto a maximum of three years. Officers of the Central Government holding analogous post or Assistant Accounts Officers of an Accounts cadre with six years of regular service in the grade are eligible. (The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/department of the Central Government shall not exceed 3 years). The official should be well-versed with IFS-PLCA Rules, particularly, in settlement of final transfer TA claims, preparation of pay authority, settlement of audit objections, leave salary and pension contribution rules, budget/preparation of final accounts and other establishment/accounting matters. The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of application. The pay of the officer selected will be regulated in accordance with DoPT O.M. 2/12/87-Estt./A-II dated 29 April, 1988 as amended from time to time. The official will not be entitled for Government accommodation from the Central Pool of Government of India. Nominations must be accompanied by the requisite personal data as per the enclosed proforma (Annexure-I) alongwith the dossiers of the officers for the last five years. A certificate to the effect that no vigilance case is pending against the officer nominated may also be attached alongwith the application.

The above mentioned vacancy may please be circulated in your office. The completed nomination may be sent to the undersigned latest by **Friday, 31 May, 2019.**

(Shubhdarshini Tripathi)
Dy. Director General (Admn)

1. Controller General of Accounts, M/o Finance, Deptt. of Expenditure, Lekha Bhavan, INA, New Delhi - 110 003
2. Chief Controller of Accounts, MEA, South Block, New Delhi
3. Comptroller and Auditor General of India, New Delhi 110 002
4. Secretary(Post), Deptt. of Posts, Dak Bhavan, New Delhi 110 001
5. Comptroller General of Defence Accounts, R K Puram, New Delhi
6. Director General(P & T) Audit, Sham Nath Marg, Old Secretariat, Civil Lines, New Delhi - 110 051
7. ✓ Website of ICCR

(Shubhdarshini Tripathi)

PROFORMA

**BIO DATA FOR THE POST OF PROGRAMME OFFICER (A/CS) IN THE
INDIAN COUNCIL FOR CULTURAL RELATIONS, NEW DELHI**

1. Name of the Candidate:-
(in block letters)
2. Designation:-
3. Father's name:-
4. Date of Birth:-
5. Address:- (a) Office
(b) Residence
6. Whether the post-held is in a
substantive quasi permanent or
temporary capacity:-
7. Date of appointment to the
present scale:-
8. Present Pay & Pay Band:-
9. Educational Qualifications:-
(beginning from matriculation)
10. Experience and posts held:-

Signature